



LINCOLN ANGLICAN
ACADEMY TRUST
DIOCESE OF LINCOLN



Midday Meals Assistant
Part Time 5 hours a week
Friskney All Saints C of E
Primary School

Part of the Lincoln Anglican Academy Trust

*'I am come that they might have life, and that they might have it
more abundantly.'*
St John 10:10

Schools serving their communities through Excellence, Exploration and Encouragement within the love of God



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Midday Meals Assistant

Part time 5 hours a week

Grade LAAT G2 £17,287 FTE

39 weeks per year

Pro rata salary: £1,997

Friskney All Saints School is a part of the Lincoln Anglican Academy Trust (LAAT), having joined the Trust in May 2021. LAAT is a multi-academy trust formed by the Diocese of Lincoln. We are a growing and thriving family of schools who are dedicated to providing an excellent education for pupils across the Lincoln Diocese. We place a strong emphasis on growth and development for all our stakeholders. The relationship with the Trust brings great strength to all schools and enhances CPD opportunities for all staff.

This is an exciting opportunity to join Friskney in its infancy within the Trust and lead a dedicated and enthusiastic team.

We currently have 88 pupils on role but have plans for future growth and this role will be fundamental in putting our school back on the map, engaging with the local community and families to show what Friskney can offer every single child within its care.

You will begin to create your own vision for the school and develop the uncompromising ambition that every child will succeed regardless of needs or barriers to learning. Along with all stakeholders, you will be able to create the new Christian values for the school, with Hope underpinning the start of the new Friskney journey.

Together we will ensure every pupil learns in a safe and caring community with a passion and understanding that they can achieve anything in their journey through life.

We are looking to appoint a Midday Supervisor to provide lunchtime supervision, to start 1st September 2021. The post holders will be required to work 7 hours 30 minutes per week, term time only

The successful candidate will be required to supervise pupils of all ages throughout the primary years and will be joining a supportive, dedicated and friendly team.

Experience of this type of work is desirable although not essential. A willingness to try a variety of strategies as well as the ability to work as part of our friendly team is essential.

The post is permanent.

Within our School, we can offer you an excellent training package with many opportunities to develop your skills:

- Working with fantastic children who want to have fun and learn

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- Develop your skills and contribute to the on-going development of our successful academy
- Join a very professional and able staff team
- Share the Trust and School vision and values
- Share the schools aims and Christian values.
- Have a caring and positive attitude.

In return we can offer you:

- A school with a strong Christian Values which promote an education of excellence that allows children to flourish in all areas, academically, socially, emotionally and spiritually
- A school where all pupils and families know we care
- The opportunity to be a part of a school and Trust with an exciting period of growth ahead

Visits to our school are warmly welcomed and encouraged.

Application packs are available via the school website <https://www.friskneyprimary.co.uk> the Trust website www.thelaat.co.uk or by contacting the school directly.

For further information, an informal discussion or to arrange a visit, please contact Mrs Rachel Street (School Business and Operations Partner) rachelstreet@laat.co.uk or Gareth Smith (Executive Head Teacher) on 01754 820324

Completed application forms should be sent to Rachel Street, Business and Operations Partner at rachelstreet@laat.co.uk

CLOSING DATE FOR APPLICATIONS: 3rd December 2021

INTERVIEWS: Week Commencing 6th December 2021

START DATE: 1st January 2022 – or earlier

The Trust promotes diversity and wants a workforce which reflect Christian Values. Applications are welcome from all, irrespective of gender, sexuality, race, religion, marital status, age, or disability.

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will require the successful applicant to undertake an Enhanced criminal record check via the DBS

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Welcome from the CEO

The Lincoln Anglican Academy Trust is a unique organisation that celebrates the individuality of every school whilst promoting an uncompromising belief in the power of collaboration and distinct Christian ethos to support all pupils and staff to be the best they can be.

Established as a multi-academy trust by the Diocese of Lincoln in 2013, we've grown to serve 16 academies across three local authorities of Lincolnshire, North Lincolnshire and North East Lincolnshire.

You will be joining a well-established and successful trust - ready to support your development. As a trust, we work closely with our schools to provide high quality central capacity (around school improvement, HR, finance and health and safety) so that you can focus on the things that matter most – creating inspiring, inclusive and nurturing learning opportunities that will empower true transformation.

Within LAAT, we have a shared vision that schools serve their communities through excellence, exploration and encouragement within the love of God. For colleagues and I, this represents a personal and collective commitment, that every child and adult is supported to realise their full potential. Our commitment to our communities is resolute.

In joining, you will find an organisation that is purposeful, determined and impassioned in its obligation to drive lasting impact. We invest in our team members, support aspiration and provide development pathways that you are unlikely to find anywhere else.

I would like to thank you for your interest in this exciting opportunity and hope you're inspired to join us.

Jackie Waters-Dewhurst

Chief Executive Officer

For more information about the Trust or the School please see link below.

www.thelaat.co.uk

<https://www.friskneyprimary.co.uk>

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Job Description – Midday Assistant

Grade: LAAT G2, Point 11

Responsible to: Business and Operations Partner

Core Purpose

To work as part of a team monitoring pupil behaviour during the midday break and ensuring a safe and healthy environment.

Key Tasks and Responsibilities

Supervise activities and maintain the health, safety, welfare, good conduct and safeguarding of pupils, during the midday break, having regard to special or additional needs.

Report incidents in line with the school policy.

Assist in the supervision of other activities during the break, to include setting out tables and storing lunchtime equipment.

Encourage pupils to select and eat healthy and balanced meals.

Clean up spillages of food or liquid during meal service.

Wipe down tables and clean dining areas between meals.

Undertake similar work at other times as required.

To present a positive personal image, contributing to a welcoming school environment which supports equal opportunities for all.

Other

The duties and responsibilities in this job description are not exhaustive. The postholder may be required to undertake other duties that may be required from time to time within the general scope of the post. Any such duties should not substantially change the general character of the post. Duties and responsibilities outside of the general scope of this grade of post will be with the consent of the postholder.

The postholder is required to carry out the duties in accordance with LAAT Equal Opportunities policies.

The postholder is required to carry out the duties in accordance with the LAAT Health and Safety policies and procedures.

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All employees need to be aware of the possible abuse of children and vulnerable adults and if you are concerned you need to follow the Academies' Safeguarding Policy. In addition, employees working with children have a responsibility to safeguard and promote the welfare of during the course of their work.

Person Specification

Selection decisions will be based on the criteria outlined below. At each stage of the process an assessment will be made by the appointment panel to determine the extent to which the criteria have been met. When completing your application paperwork, you should ensure that you address each of the selection criteria and provide supporting evidence of how you meet the criterion through reference to your work or relevant experience.

Training/Qualifications/Experience	Essential	Desirable
Experience of supervising or working with children	*	
Current First Aid qualification		*
Experience of working in a team	*	
Experience of or training in manual handling techniques		*

Professional knowledge and understanding

Awareness of behaviour management principles	*	
Understanding of children's social interaction and development		*
Understanding of hygiene standards	*	
Awareness of the importance of record keeping	*	

Safeguarding Children

Current Safeguarding Training		*
Enhanced DBS Clearance	*	
Awareness of the importance of safeguarding and promoting the welfare of children	*	
A commitment to maintaining up to date knowledge of child protection legislation and guidance	*	

Personal and Professional Skills and Attributes

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Ability to communicate clearly	*	
Inspire Trust and confidence in children	*	
Able to follow instructions and seek clarification where needed	*	
Willingness to undertake further training and development to meet the needs of the role	*	
Willingness to follow the Trusts safeguarding procedures and recognise when to report any concerns	*	
Empathy with the mission and vision of the Church of England and the Diocese of Lincoln	*	

Approach to work – candidates should:

Have flexibility to changing demands as needed	*	
Prioritise as required to meet the demands of the role	*	
Have attention to detail	*	

Behaviour Competencies - Candidates should:

Be respectful and able to act with tact and diplomacy	*	
Be empathetic and demonstrate an awareness of the differing needs of colleagues and pupils	*	

Special Requirements - Candidates should:

Be a positive role model	*	
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Our commitment to you

We believe that our all Schools are fantastic places to work. Our commitment to you is important, throughout the recruitment process and beyond. Our culture is one of development, equality, and consistency. We aim to demonstrate this through the below:

- Transparency – we will treat you with respect, honesty and fairness.

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- Protecting your privacy – we will ensure your information is secure and handled sensitively and in line with our Privacy Policy for prospective staff.
- Showcasing talent – we'll provide a good opportunity for you to share your skills, experience and potential.
- Feedback – we will provide constructive feedback professionally.
- Listening – we welcome feedback.

We hope to ensure that you have a positive experience throughout the recruitment process by:

- Providing you with clear, accurate and timely information.
- Giving you the opportunity to ask questions – and providing you with answers.
- Following a fair assessment process.

Please see link to our privacy notice for prospective candidates

<https://www.thelaat.co.uk/blog/?pid=9&nid=2>

Where to find us

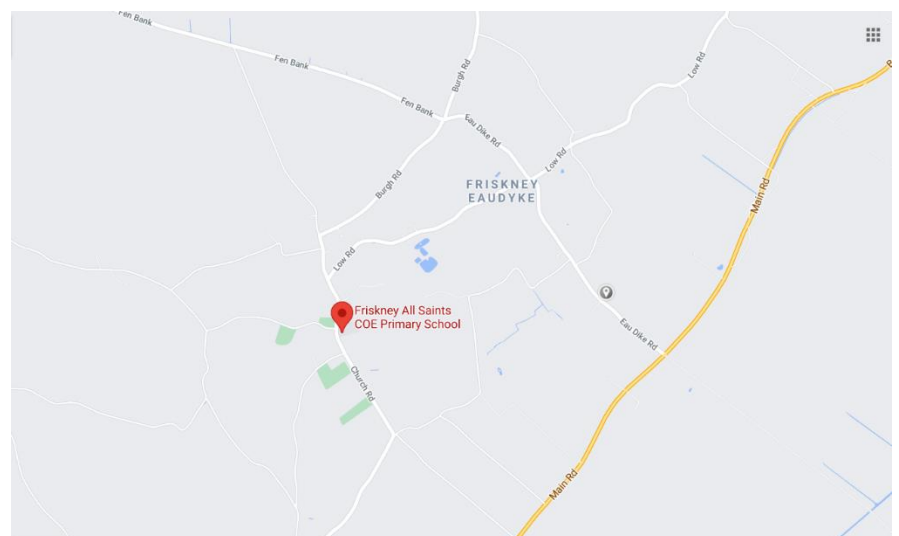
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PE22 8RD

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01754 820324

Email

rachelstreet@laat.co.uk



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